

August 7, 2018

Town Board Meeting

**A full audio/video recording of this meeting is available at  
www.townofcortlandt.com**

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on August 7, 2018 in the Vincent F. Nyberg Meeting Room of the Cortlandt Town Hall located at One Heady Street, Cortlandt Manor, NY (10567) with the following elected officials and appointed staff in attendance:

<b>LINDA D. PUGLISI</b>	<b>Supervisor</b>
<b>FRANCIS X. FARRELL</b>	<b>Councilmember</b>
<b>DEBRA COSTELLO</b>	<b>Councilmember</b>
<b>RICHARD BECKER</b>	<b>Councilmember</b>
<b>JAMES CREIGHTON</b>	<b>Councilmember</b>

**Also present:**

<b>TOM WOOD</b>	<b>Town Attorney</b>
<b>LAROE ROSE SHATZKIN</b>	<b>Town Clerk</b>
<b>CHRISTINE COTHREN</b>	<b>Deputy Town Clerk</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>

**Absent:**

<b>JEFFREY COLEMAN</b>	<b>Director, DES</b>
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**MEETING CALLED TO ORDER**

Supervisor Puglisi called the meeting to order at 7:00 p.m.

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**PLEDGE TO THE FLAG**

Supervisor Puglisi led all in attendance in a Pledge to the Flag

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**SUPERVISOR'S PROCLAMATIONS & REPORTS**

**Supervisor Puglisi gave her report.**

**OF NOTE:**

- Presented 2 Eagle Scout Awards: Jake Smith ( presented by Councilmember Farrell) and Alexander Borbas ( presented by Councilmember Creighton)
- Councilmember Farrell explained project by Jake Smith which consisted of restoring a Shakespearian garden at Walter Panas High School. Jake commented that the place had a special

meaning for him and it took 95 hours and 15 volunteers to complete the project.

- Councilmember Creighton explained project by Alexander Borbas which consisted of an octagonal pit for modified dodge ball.

**SUPERVISOR’S REPORTS, (cont.)**

- Alex commented that the Town donated rubber tiles and he thanked his parents and those that helped him.

A special proclamation was presented to **Charles Heady** for his 40 years of service to the Town of Cortlandt on the Zoning Board.

**Supervisor Puglisi:**

- thanked Charlie for his dedication to the Town
- presented Yolanda Heady with flowers for “sharing” Charlie with the Town.

**Councilmember Becker:**

- commented that this was bittersweet and that everyone brought different characteristics. For Charlie it was that he cared and helped people get through the ins and outs of bureaucracy.

**Councilmember Costello:**

- congratulated Charlie for his volunteerism of 40 years, commenting what a great job he had done with the community.

**Councilmember Creighton:**

- commented that this was a special job and that Charlie had done the job with care, love, common sense and reasonableness. He stated that the Zoning Board of Appeals is an intersection between the code book and the people.

**Adrian Hunt:**

- commented that it was an honor to work with Charlie and was very proud of the work he accomplished.

**Ray Reber:**

- commented that some work sessions would get very heated at times but that Charlie never raised his voice or got angry. He has the utmost respect for Charlie.
- **Supervisor Puglisi** urged residents to attend the outdoor concert and movies series and reminded them of Cortlandt Family Fun Day on September 6<sup>th</sup>.
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**ROLL CALL**

On a roll call attendance taken by Town Clerk Shatzkin all Town Board members indicated their presence.

**TOWN BOARD REPORTS**

**Councilmember Farrell gave his report.**

- Nothing to report

**Councilmember Creighton gave his report.**

**OF NOTE:**

- continuing to work on shared Services with the City of Peekskill
- discussed the reauthorizing of the CHOP program which helps residents save on the cost of heating oil with bulk pricing.

**Councilmember Becker gave his report.**

**OF NOTE :**

- Commented that by adopting the MOD scope it doesn't not mean it is a go ahead, just that they have adopted the scope. There is still an opportunity to comment on this subject.
- Michael Preziosi, Town Engineer, added that residents can go to the website [Townofcortlandt.com/MOD](http://Townofcortlandt.com/MOD) for more information

**Councilmember Costello gave her report.**

**OF NOTE :**

- Congratulated the Eagle Scouts
- Commented that the Town will miss Charles Heady
- Congratulated the employees who received promotions

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**APPROVAL OF THE MINUTES**

Councilmember Costello moved to approve the Minutes for the July 17, 2018 Regular Meeting and for the July 30, 2018 Special Meeting, seconded by Councilmember Becker.

All Voted **AYE**

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**PUBLIC HEARINGS**

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**HEARING OF CITIZENS – AGENDA ITEMS ONLY**

Councilmember Becker moved that the following Bid Reports be received and ordered filed. Councilmember Creighton seconded the motion.

**BID REPORTS**

Receive and File Bids regarding proposed 9 Hole Miniature Golf course at the Charles J. Cook Pool and Award a contract for same

**RESOLUTION NO.212-18 RE: Award TE Contract 2018.04 Proposed 9 Hole Miniature Golf Course at the Charles J. Cook Pool**

**Discussion:** Supervisor Puglisi commented that the Town is always adding new features. Councilmember Farrell added that the year round aspect of the Golf course is an exciting part of this project.

All Voted **AYE**

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**REPORTS**

**Receive and File the following:**

For the month of July from the Office of the Aging, the Purchasing Department and the Town Clerk.

For the Second Quarter from the Department of Technical Services – Office of Code Enforcement.

Six Month Status Report from the Town of Cortlandt Historian

**OLD BUSINESS:**

**Receive and File the following:**

1. Memorandum from the Director of DOTS regarding letter from Mr. Bernard Vaughey about use of property in Verplanck; refer to Assessor for valuation.
2. Report from the Director of DOTS regarding Outdoor Burning Report; refer to Legal.
3. Memorandum from the Director of DES regarding letter from resident about No Parking Signs at Parenti residence; Authorize Same.

**RESOLUTION NO. 213-18 RE: Authorize No Parking Signs a Parenti residence.**

4. Memorandum from the Director of DES regarding letter from resident about speeding on Trolley Road.

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5. Letter from Deborah Paul regarding Molly & Murphy's Place Dog Rescue and Adoption Center.

**NEW BUSINESS**

**Receive and File the following:**

1. Letter from the Town Supervisor to NYS Department of Transportation regarding safety evaluation of Annsville Circle and Letter of support from Mayor of Peekskill.
2. Lock Out Tag Out Policy.
3. Request from the Croton-on-Hudson Chief of Police for the use of the Town's quarry for diving training purposes and establish an IMA.

**RESOLUTION NO. 226-18 RE: Authorize Town Attorney to establish an IMA regarding diving training purposes at the Town's quarry.**

4. Letter from Gloria Gordon requesting to purchase 75 Cortlandt Avenue and 41 Forest Avenue, both in Cortlandt Manor, NY; refer to Legal, DOTS and Assessor.

All Voted **AYE**

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**RESOLUTIONS**

**(All resolutions adopted at this meeting are to be found attached to the end of the original document.)**

Councilmember Farrell moved that the following resolutions be adopted, seconded by Councilmember Costello

**Agenda Items for DOTS:**

**RESOLUTION NO.214-18 RE: Award Contract for the cleanup of miscellaneous Zombie Properties.**

**RESOLUTION NO.215-18 RE: Award contract for various town HVAC systems.**

**RESOLUTION NO.216-18 RE: Authorize a renewal and extension of the Cortlandt Heating Oil Program.**

**RESOLUTION NO.217-18 RE: Adopt the Medical Oriented District Scope.**

**RESOLUTION NO.218-18 RE: Authorize the settlement of a Tax Certiorari with HD Development of Maryland.**

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RESOLUTION NO.219-18 RE: Authorize a Fireworks Permit for Family Fun Day.

**RESOLUTIONS, (cont.)**

RESOLUTION NO.220-18 RE: Appoint an MEO in DES.

RESOLUTION NO.221-18 RE: Appoint a Water Meter Reader.

RESOLUTION NO.222-18 RE: Authorize retroactive pay raise for Part Time Nor-West Employees.

RESOLUTION NO.223-18 RE: Authorize Picrow Streaming, Inc. to film in the Town of Cortlandt, contingent upon contract parameters.

RESOLUTION NO.224-18 RE: Schedule a Public Hearing for September 25, 2018 regarding Filming in the Town Of Cortlandt.

All Voted **AYE**

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**ADDITIONS TO THE AGENDA**

Councilmember Costello moved that the following report be received and filed and resolution be adopted. Councilmember Becker seconded the motion.

**REPORTS**

**Receive and File the following:**

- 1. For the month of July from the Receiver of Taxes.

**RESOLUTIONS:**

**RESOLUTION NO.225-18 RE: Authorize the Department of Technical Services to re-bid Contract TE 2018.02 – Washington Street Bridge.**

All Voted **AYE**

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**BUDGET TRANSFERS**

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**REPORTS FROM VARIOUS DEPARTMENTS**

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**REPORTS FROM STANDING & SPECIAL COMMITTEES**

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**SECOND HEARING OF CITIZENS**

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**ADJOURNMENT**

The meeting was adjourned at 8:00 p.m. on a motion by Councilmember Becker, seconded by Councilmember Creighton

All voted **AYE**

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Respectfully submitted,

**Laroue Rose Shatzkin**  
**Town Clerk**

**NEXT TOWN BOARD MEETING**

September 25, 2018 at 7:00 pm  
Town Hall website address: **[www.townofcortlandt.com](http://www.townofcortlandt.com)**